

18th September 2017

Dear Councillor,

You are summoned to a meeting of the:

Town Development Committee
on Monday 25th September 2017 at 7pm
at the Civic Centre, Sambourne Road, Warminster, BA12 8LB

Committee Membership:

Cllr Brett (East)	Cllr Macfarlane, Chairman (West)
Cllr Davis, Vice Chairman (East)	Cllr Robbins (East)
Cllr Fraser (West)	Bill Parks (external representative)
Cllr Fryer (Broadway)	Len Turner (external representative)
Cllr Macdonald (East)	

Copied to all other members for information.

Yours sincerely,



Fiona Fox BA (Hons) MCIPD FILCM
Town Clerk

Members of the public are welcome to attend meetings of the Council and Committees, unless excluded due to the confidential nature of the business.

A G E N D A

1. **Apologies for absence**
To receive and accept apologies, including reason for absence, from those unable to attend.
2. **Declarations of Interest**
To receive any declarations of interest under Warminster Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

3. Minutes

3.1 To approve as a correct record, the minutes of the Town Development Committee (TD) meeting held on Monday 5th June 2017; copies of these minutes have been circulated and Standing Order 17a provides that they may therefore be taken as read.

3.2 To note any matters arising from the minutes of the Town Development Committee meeting held on Monday 5th June 2017.

TD/17/008 bar markings refers: The Clerk was directed to enquire as to how many white bar markings could be installed in a day. This figure was not available as it would depend on how geographically widespread the installations were and the size of the bar markings.

4. Declarations of Interest

To receive any declarations of interest under Warminster Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

5. Chairman's Announcements

To note any announcements made by the Chair.

Standing Orders will be suspended to allow for public participation.

6. Public Participation

To enable members of the public to address the Council with an allowance of three minutes per person regarding any item on the agenda and **to receive** any petitions and deputations.

Standing Orders will be reinstated following public participation.

7. Reports from Unitary Authority Members

To note reports provided.

8. CCTV Working Group

The meeting held on 12th September 2017 was not quorate, therefore there are no formal minutes and actions to approve.

9. Neighbourhood Plan Policy Review Working Group (NPPRWG)

9.1 Minutes

The minutes from the meeting held on 1st September 2017 were put to Full Council on 18th September.

9.2 Terms of Reference

The original terms of reference for the NPPRWG were to monitor the implementation of the policies of the Neighbourhood Plan (NP) by examining any major planning applications and reporting back to the Planning Advisory Committee on any conflict between applications and the policies and community actions in the NP. The NPPRWG have requested that their terms of reference be expanded to widen the remit of the group to include aspirations for the community and an Annual Monitoring Report on the NP.

For members to consider and resolve.

10. Central Car Park Feasibility Study

Members are requested to consider and resolve on the following proposal:

'Cllr Nicklin asks that the TD members request the NPPRG to review the long awaited Central Car Park Feasibility Study (issued at Area Board meeting in June), and report on whether the WC study has properly taken into account the Town Plan and the Neighbourhood Plan, and whether the NPPRG would like to make any other proposals for the future development of this area in light of the WC conclusions. This might be an opportunity to recall or reform the original Campus Board, to ascertain the continued need for Warminster to develop their own plans, or transfer the task directly to the TD committee and/or the NPPRG working group. Cllr Nicklin would like to continue with this work and is willing to Chair whichever group the members consider appropriate.'

11. Community Area Transport Group (CATG): Report from the meeting held on 12th July 2017

Items for members' consideration from the meeting:

11.1 4071 Victoria Road/Masefield Road: Additional cost due to electrics/ducting. Cost increase from £7,300 to £10,500 therefore the Town Council's contribution of 25% will be £2,625, an increase of £800.00. Members have already approved the revised plans; however, the costs were not known at the time. Members are requested to approve the revised contribution. **(See map attached.)**

The Town Council have received the following new items for members' consideration and resolution. These will then be forwarded to the CATG.

11.2 The extension of double lines on the Boreham Road, on the Western side of the entrance to Rock Lane. The member of the public added that, 'this is a popular spot for the parking of commercial vehicles and makes it extremely hazardous when exiting Rock Lane'.

11.3 The introduction of calming measures on the B3414. The member of the public added, 'exiting Smallbrook Lane is extremely hazardous and it is only a matter of time before there is a serious accident. This has been reported previously with ineffective white lines placed on the road to stop parking. Has no effect at all. I have reported to the area board but would like this to be taken seriously before someone is injured.'

11.4 Road markings in the central car park, Warminster. It has been highlighted that the road markings in the car park are becoming indistinct, particularly at the entrance and exit, where, it is suggested, drivers are entering via the exit. In addition, visibility on exiting the car park is obscured by low level signage.

11.5 Speeding in Brook Street/King Street, Warminster. A member has raised this as a concern expressed to him by members of the public.

11.6 Hillwood Lane, Warminster, parking issues. A member of the public has expressed concern that a parked car is forcing vehicles into the middle of the road at the approach to a junction. **(See attached.)**

11.7 Thornhill Road, Warminster, parking issues. A member of the public has contacted parking enforcement at Wiltshire Council regarding parking on double yellow lines at Thornhill Road. He has asked the Town Council to take up as no action has been taken. **(See attached – further information being sought and will be emailed to members.)**

The date of the next CATG meeting is Thursday 12th October 2017.

12. Warminster One-way Traffic System Working Party (TSWG)

It has been proposed that a TSWG be formed to explore a potential one-way system for the town.

Members to resolve whether to form the proposed TSWG and, if so, to agree their terms of reference.

13. Chain Lane/Smallbrook Road, issue 3873

TD/17/014 refers: Cllr Macdonald to provide a written report for members' consideration.
(To follow.)

14. Communications

The members to decide on items requiring a press release and **to nominate** a speaker for any item on the agenda if required.

The date of the next Town Development meeting is Monday 4th December 2017.

Minutes from this meeting will be available to all members of the public either from our website www.warminster-tc.gov.uk or by contacting us at Warminster Civic Centre.

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Outlook Email

1

Peter Storey 

Search Mail and People

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- Junk Email 2
- Drafts
- Sent Items
- Deleted Items
- Archive
- Conversation History

Categories

- Contacts

RE: Parking on Double yellow lines Thornhill Road Warminster

PS Parking Services <ParkingServices@wiltshire.gov.uk> Reply |
 Tue 20/12/2016, 11:34
 You; Parking Services (ParkingServices@wiltshire.gov.uk); ac+1 more

Dear Mr Storey

Thank you for your email. Your comments have been passed to the enforcement team.

Yours sincerely

Ayesha Young
 Processing Officer
 Parking Services
 Highways and Streetscene
 Wiltshire Council
 Monkton Hill
 Chippenham
 Wiltshire
 SN15 1ER

Telephone: 01249 706131
 Email: parking@wiltshire.gov.uk
 Web www.wiltshire.gov.uk

Follow Wiltshire Council

From: Customer Services
Sent: 20 December 2016 10:30
To: vallstore@hotmail.co.uk
Cc: Parking Services; admin@warminster-tc.gov.uk
Subject: Parking on Double yellow lines Thornhill Road Warminster

Dear Mr Storey,

Thank you for contacting Warminster Town Council regarding parking in the Thornhill Road area of Warminster.

I have now forwarded details to our Parking service team so that they can take the matter further for you. They can also be contacted directly on 01249 706131.

Kind regards

Valerie McLundie
 on behalf of Customer Services
 Wiltshire Council
 County Hall
 Trowbridge
 BA14 8JN

Tel: 0300 456 0100
 Email: customerservices@wiltshire.gov.uk
 Website: [Home](#) | [Wiltshire Council](#)

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